**NORTHEAST INSTITUTE FOR QUALITY COMMUNITY ACTION**

**BOARD RESPONSIBILITY SELF CHECKLIST**

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| ***BOARD RESPONSIBILITY*** | ***YES*** | ***NO*** | ***?*** |
| ***We Review the Corporate Mission Statement At Least Every 5 Years.*** |  |  |  |
| ***We Hire/Annually Evaluate Our ED and Review ED Compensation with Board Public Disclosure.*** |  |  |  |
| ***We Adopt 3-5 Year Corporate Strategic Plan Based on an Updated Needs Assessment.*** |  |  |  |
| ***We Routinely Evaluate the Performance-Impact of Agency Programs.*** |  |  |  |
| ***We Have Developed/Maintain High Standards of Ethical Integrity*** |  |  |  |
| ***We Understand and Respect Appropriate Board-Executive Roles and Responsibilities.*** |  |  |  |
| ***We Provide Regular and Informed Fiscal Oversight and Receive/Review Reports at Each Meeting.*** |  |  |  |
| ***We Review/Approve an Agency-Wide Budget Prior to the Start of the Fiscal year.*** |  |  |  |
| ***We Effectively Raise Funds to Support Agency Operations.*** |  |  |  |
| ***We Act as Informed Community Ambassadors*** |  |  |  |
| ***We Maintain a Full Complement of Active, Dedicated Directors in Compliance with CSBG and Bylaws Standards.*** |  |  |  |
| ***We Annually Assess Board Performance.*** |  |  |  |
| ***Our Committees are Active and Effective.*** |  |  |  |
| ***The Board Acts as an Effective Team in Carrying Out its Governance Responsibilities.*** |  |  |  |
| ***Totals*** |  |  |  |